

# Position Description

**Position Title:** Stage Staff / Technical Stage Staff

**Position Code:** STAT

## POSITION SUMMARY

This position is responsible for supporting and helping to deliver the best possible entertainment product to the guests. Primary duties include working back stage and in the main theater, Studio B, aquatheater and certain other entertainment venues during rehearsals and performances, as well as supporting the entertainment technical staff, group coordinator, Stage & Production Manager and certain other members of the cruise director's management team.

## ESSENTIAL DUTIES AND RESPONSIBILITIES

All duties and responsibilities are to be performed in accordance with *The company*, SQM standards, USPH guidelines, environmental, and safety policies.

Each shipboard employee may be required to perform all functions in various venues and throughout the ship.

*All Vessels:*

1. In accordance with *The company* philosophy of *Anchored in Excellence*, each employee conducts oneself in a professional and courteous manner at all times. This consists of physical and verbal interactions with guests or fellow shipboard employees and/or in the presence of guest contact and crew areas.
2. Reads stage layout specifications and confers with Stage and Production Manager to determine type and location of sets, props, scenery, lighting, and sound equipment required for specific event.
3. Pulls cables that raise and lower scenery, and curtains during rehearsals and performances, following audio or visual cues.
4. Participates in the set up and break down, assembly and disassembly of equipment and props for functions such as, but not limited to, groups, charters, affinity, promotional, incentive, presentations, cruise staff events and activities and various theme night arrangements.
5. Assembles and disassembles pre and post show stage and backstage props and equipment. May assist cast members with costume changes. Returns items to storage area. Performs minor carpentry and painting maintenance on

equipment.

6.

7. May work backstage, in the theater or other performance venue, or operate spotlight equipment for rehearsals and performances according to instructions as needed.

8. Meets entertainers and assists with luggage and props on and off the ship as required.

9. Performs pick up of new deliveries and supplies for the stage and production manager and certain members of the cruise director's management team as required.

10. Attends meetings, rehearsals training activities, courses and all other work-related activities as required.

11. Performs maintenance duties on the stage and backstage areas as needed.

*VY, FR and OA Class Vessels (supplemental pay applies as Technical Stage Staff):*

1. Operates ice-resurfacing machine. Assist Studio B Manager with the maintenance of the ice skating rink and associated inventory of ice resurfacing equipment.

2. Participates in the conversion of the ice rink to a theatre venue for Cruise Director Division activities, and vice-versa.

3. Participates in the assembly and disassembly of equipment and props for all shows, activities, events, in Studio B, main theatre, Royal Promenade and other public areas as needed.

*Performs related duties as required. This position description in no way states or implies that these are the only duties to be performed by the shipboard employee occupying this position. Shipboard employees will be required to perform any other job-related duties assigned by their supervisor or management.*

## **QUALIFICATIONS**

- One to two years experience in the assembly and disassembly of stage equipment and props.
- Familiarity of stage productions.
- Background in electrical, technical, light and sound preferred.
- Ability to perform minor theatrical repair work such as carpentry and painting.
- Ability to assist cast members with costume changes.
- Completion of high school or basic education equivalency required.
- Completion of Bachelors or Associates in Technical Theater, Sound, Lights,

A/V preferred.

- Special skills in sound, light or rigging preferred.

### **Internal Candidate Requirements:**

*In addition to the stated hiring requirements, internal candidates are required to fulfill the following:*

- One full year experience with the company in original position hired for.
- Meet expectations on most current evaluation onboard.

## **KNOWLEDGE AND SKILLS**

- Ability to speak English clearly, distinctly and cordially with guests.
- Ability to read and write English in order to understand and interpret written procedures. This includes the ability to give and receive instructions in written and verbal forms and to effectively present information and respond to questions from guests, supervisors and co-workers.
- Ability to speak additional languages such as Spanish, Portuguese, Italian, French or German preferred and taken preferably to European itineraries. Language aptitude testing may be requested. Fluency must be at a level to host activities and socialize with audiences of guests.

## **PHYSICAL REQUIREMENTS**

While performing the duties of this job, the shipboard employee is regularly required to stand; walk; use hands to touch, handle, or feel; reach with hands and arms; talk or hear; and taste or smell. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

*All shipboard employees must be physically able to participate in emergency life saving procedures and drills. Full use and range of arms and legs as well as full visual, verbal and hearing abilities are required to receive and give instructions in the event of an emergency including the lowering of lifeboats. Therefore, the ability to lift and/or move up to 50 pounds is necessary.*